

**HICKMAN VIDEO PRODUCTIONS**  
*Service Makes The Difference*

**PURCHASE ORDER**  
 FOR ONLINE TRANSFER SERVICES

*Please ship your order to the address below.  
 Please pre pay your order on our web site before you ship it.  
 You may also send a check in with your order.  
 Typical turnaround is 2 weeks or less from when we receive your order.*

Hickman Video Productions  
 206 Camp St  
 Middletown CT 06457

[www.hickmanvideo.com](http://www.hickmanvideo.com)  
 e-mail [twhickman43@comcast.net](mailto:twhickman43@comcast.net)  
 Phone: 860-347-9057  
 Fax: 877-747-4242

**Please Print Clearly**

RETURN SHIP TO:

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Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

*Please fill out the information below about your order, sign and date the agreement at the bottom. Please include a copy of this purchase order with your order when you ship your tapes to us. We cannot process your order without it. Do not send store bought movies and other copyright material unless you have written permission to transfer them. We reserve the right to reject any material we deem inappropriate (pornography) or copyrighted. If we reject your tapes you will receive a refund for your tapes minus the cost of shipping that you paid. If you have questions please contact us before you ship your tapes. 860-347-9057 office or 860-490-2217 cell phone. Thanks*

P.O DATE	REQUISITIONER	SHIPPED VIA	DATE SHIPPED	PRE PAY PAY PAL

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
	VHS tapes/VHS-C tapes	S-VHS, VHS and VHS-C tapes any length to DVD random chapters	10.00	
	8mm – Hi 8mm tapes	8mm and Hi 8mm any length to DVD random chapters	10.00	
	Digital 8mm tapes	Digital 8mm any length to DVD random chapters	10.00	
	Mini DV tapes	Mini DV tapes any length to DVD random chapters	10.00	
	Batamax	Batamax tapes any length to DVD random chapters	10.00	
	MP4 files of Tapes	Additional \$5 per tape for MP4 files on <b>YOUR USB drive</b>	5.00	
	USB drive for your MP4 files	<b>64 gig USB flash drive \$20 each- 2.5 gig needed for every hr of video</b>		

SUBTOTAL	
SALES TAX CT ONLY 6.35%	
OTHER	
TOTAL	

Special notes in this space, use a separate sheet of paper if necessary.

**Hickman Video Productions is not responsible for orders lost in the Mail. You are responsible to ship your tapes to us and we will pay the return shipping and back your order up on our computer until you have safely received your order.**

Limit of Liability: Submitting any video or audio tapes to this firm for processing or other handling constitutes an agreement by you that any damages or loss by our company, even though due to the negligence or other fault of our company, will only entitle you to refund for the transfer of that tape. Except for such refund the acceptance of the tapes is without other warranty or liability, and recovery for any incidental or consequential damages is excluded.

Customers signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_